

**RENTAL APPLICATION  
THE COURTYARD APARTMENTS**

**APPLICANT INFORMATION**

**Applicant Name:** \_\_\_\_\_ **S.S. #** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Home phone:** \_\_\_\_\_ **Work phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Driver's License #** \_\_\_\_\_

**Co-applicant Name:** \_\_\_\_\_ **S.S.#** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Home phone:** \_\_\_\_\_ **Work phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email address** \_\_\_\_\_ **Driver's License #** \_\_\_\_\_

**Other dependents to occupy unit:**

**Name** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Name** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Residence History (for the past 3 years):**

**Present address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**How long there:** \_\_\_\_\_ **Landlord name and Phone:** \_\_\_\_\_

**Previous address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**How long there:** \_\_\_\_\_ **Landlord name and Phone:** \_\_\_\_\_

**Previous address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**How long there:** \_\_\_\_\_ **Landlord name and Phone:** \_\_\_\_\_

**INCOME**

**Applicant information**

**Status** \_\_\_\_\_ **Full-time** \_\_\_\_\_ **Part-time** \_\_\_\_\_ **Hours/week** \_\_\_\_\_ **Other (explain)** \_\_\_\_\_

**Current employer:** \_\_\_\_\_ **Address** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Rate of Pay: \$** \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Other income: \$** \_\_\_\_\_ **Source:** \_\_\_\_\_

**Co-applicant information**

**Status** \_\_\_\_\_ **Full-time** \_\_\_\_\_ **Part-time** \_\_\_\_\_ **Hours/week** \_\_\_\_\_ **Other (explain)** \_\_\_\_\_

**Current employer:** \_\_\_\_\_ **Address** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Rate of Pay: \$** \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Other income: \$** \_\_\_\_\_ **Source:** \_\_\_\_\_

COURTYARD APPLICATION (continued)

**Other personal information:**

Make of car: \_\_\_\_\_ Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_  
Make of car: \_\_\_\_\_ Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, explain:  
Name and explanation: \_\_\_\_\_

Have you ever been evicted as a tenant? Yes \_\_\_\_\_ No \_\_\_\_\_

Credit References (list bank, credit union, charge accounts or other credit references):  
\_\_\_\_\_  
\_\_\_\_\_

Desired date of occupancy: \_\_\_\_\_

**References :( include 3 not related to you)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

In case of an emergency please notify: \_\_\_\_\_ Phone: \_\_\_\_\_  
Complete address: \_\_\_\_\_

**Tenancy will be denied if any information is misrepresented on the application. If misrepresentations are found after the rental agreement is signed, your rent agreement will be terminated.**

**Acknowledgment**

This is to advise that I/we the undersigned hereby authorize the owner or the designated manager of the Courtyard Apartments to obtain a consumer credit report, to conduct a criminal record search, an eviction search and to make any other inquiries as deemed necessary in determining eligibility for tenancy and assessing credit worthiness. I/we understand that the information set out in the rental application form may be used for purposes of responding to emergencies, ensuring the orderly management of the tenancy, complying with legal requirements and for collection purposes should rent be left owing or rental property damaged at termination of lease or end of tenancy.

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Name (print): \_\_\_\_\_ Name (print): \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: Name: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS INFORMATION IS DEEMED TO BE PRIVATE AND CONFIDENTIAL**